



BEDFORD
BOROUGH COUNCIL

2016

EILEEN WADE

LOWER SCHOOL



School Travel Plan

For Proposed School Expansion

Date submitted: February 2016

Date approved:



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1.Introduction

Eileen Wade Lower School is a small village school hidden away in the idyllic north Bedfordshire village of Upper Dean. It is a friendly school with 50 children aged 4 to 9. The school is part of a federation with Milton Ernest Lower School. "The school has a warm, family atmosphere in which pupils are valued as individuals and their social development is promoted outstandingly well." Ofsted Report Jan 2012

At Eileen Wade Lower School we believe that education enriches people's lives and aspirations. We value everyone and strive for all to reach their full potential. We base our work on the principle that children learn most effectively in a secure, exciting, challenging and inclusive environment that nurtures a life - long love of learning. We work in partnership with parents, the local community, other schools in the area and fellow professionals to build our children's social, emotional, intellectual, physical, spiritual and ethical skills.

Our Aims:

- To provide the best possible education for each child through the delivery of a broad and balanced curriculum that matches individual needs and aspirations
- To provide a secure, happy and stimulating learning environment in which children are challenged and encouraged to take risks
- To enable children to become numerate, literate, creative and curious
- To promote a healthy life style
- To nurture an atmosphere in which children, parents, staff and community feel part of the school family
- To encourage mutual respect, confidence, co-operation and self-esteem
- To help our children to understand and respect other cultures, beliefs and faiths – so that they celebrate diversity and have no fear of difference

1.1 Reason for STP: This School Travel Plan (STP) is being developed to support the planning application for the expansion/extension of the upper age limit of Eileen Wade Lower School and enlarge the physical capacity to establish a primary school with an age range from 4 years (Reception) to 11 years (Year 6).

1.2 Proposed additional Pupil numbers from 2017

The earliest any changes could take place would be from September 2017. The effect for our school would see an expansion upwards to Year 5 in September 2017, Year 6 in September 2018 and then children would enter the Secondary School at Year 7 in September 2019.



2. Working Group and Involvement

In order to aim to achieve remarkable shift away from single car occupancy and promote safer and active green travel in your school, we have established a Working Group to share responsibilities and workloads. Its members will be as follows:

LV	School Travel Plan Champion/ Head Teacher
DH	School Travel Plan Champion
AS	Senior Teacher
VH	School Council Pupil
SK	School Council Pupil
TT	School Council Pupil
CH	Chair of Governors
Funmi Atolagbe	BBC Travel Plan Officer



3. School details

3.1. Description of the school

School Name: Eileen Wade Lower School

School Address: High Street, Upper Dean, Huntingdon PE28 0ND

STP Champion : Debra Houghton

Telephone Number: 01234 708260

Email Address: office@ewls.org.uk

Website Address: <http://www.eileenwadelower.ik.org/>

DFE Number: 822/2036

Type of School: Lower

3.2. Pupils and staff numbers

Pupils roll: 48

Age range of pupils: 4 – 9 yrs

Number of pupils entitled
to SEN transportation and
how their needs are taken
into account: NIL

Full-Time staff roll: 3

Part-Time Staff roll: 11



3.3. Other information about the pupils who attend our school:

4% of our pupils are from an ethnic group other than White British

4% having English as an additional language

1 is entitled to FSM

5 are SEN

3.4. Other information about the people who work at our school:

Total Staff roll: 14

A majority of the staff team live within 5.5 miles of the school, with the remainder living between 6 to 10 miles away in the adjacent boroughs. There are a minimal number of staff who live within a reasonable walking distance to the school.

3.5. Current Facilities in the school

	Description	Numbers
Car Park	No. of staff parking spaces	5
	No. of visitor spaces:	0
	No. of disabled spaces:	0
Cycle Storage	Cycle Storage :	0
	Covered Sheffield Stands	0
	Sheffield Stands	0
	Cycle Racks	1
	Cycle Pod / Mini Pod	0
	Other Cycle Spaces:	0

3.5. Current Facilities in the school

	Scooter Parking Available:	0
If storage is available, how secure is it?	None at present.	
Storage Lockers:	No. of staff storage lockers:	0
	No. of pupils storage lockers:	0
Shower Facilities:	Are staff shower facilities available:	No
	Are pupil shower facilities available:	No

3.6. School opening and closing times:

	Start Time:	Finish Time:
School Site:	08.00	17.00
Pupils official school time:	08.45	15.15
Breakfast Club (if applicable)	N/A	N/A
After school Club (if applicable)	15.15	17.00



3.7. Extended and community use:

Use of school outside of school hours including extended schools activities:

- We operate an After School Club which runs five days per week during term time between 15.15 and 17.00 hrs, in addition to several clubs that the school runs including chess, craft and knitting.
- Our School Hall is also utilised for up to six sessions during the year by Dean & Shelton Amenities. They use it for First Responder training & Refresher courses and meetings of the Chelveston Wind Farm Community Benefit Trust.

3.8. Location of the school:

The School is located on the High Street in Upper Dean, immediately opposite the village Church.

3.9. Pedestrian and school entrances:

The School has two paths leading up to it and there are two pedestrian entrances, one at the front and one on the side of the building. The car park is located immediately to the LH side of the School.

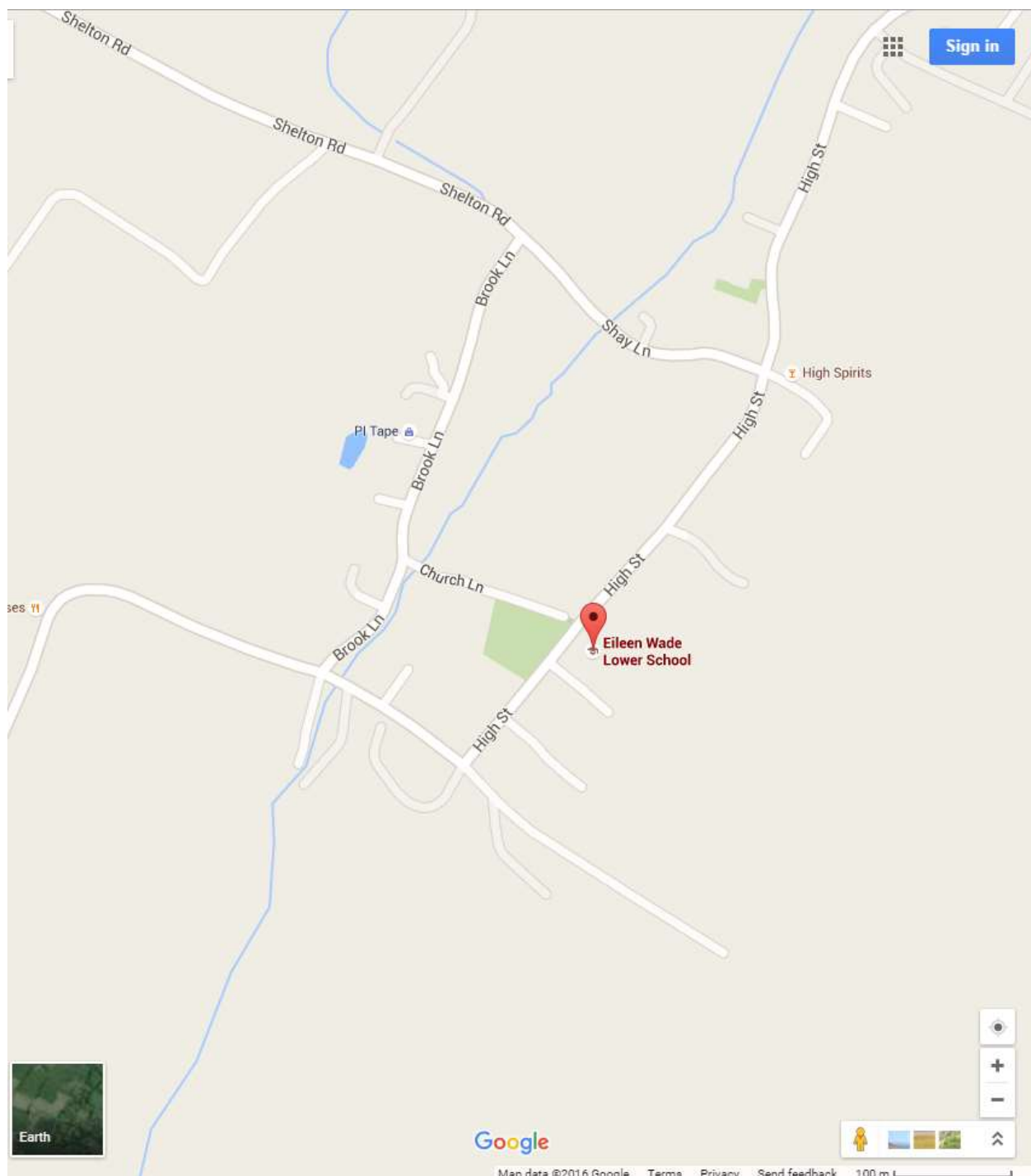
3.10. Transportation Links:

Buses: There is a Grant Palmer operated bus No. 28 which travels through the village four times a day on weekdays, once every 3hrs.

Trains/Tube: N/A

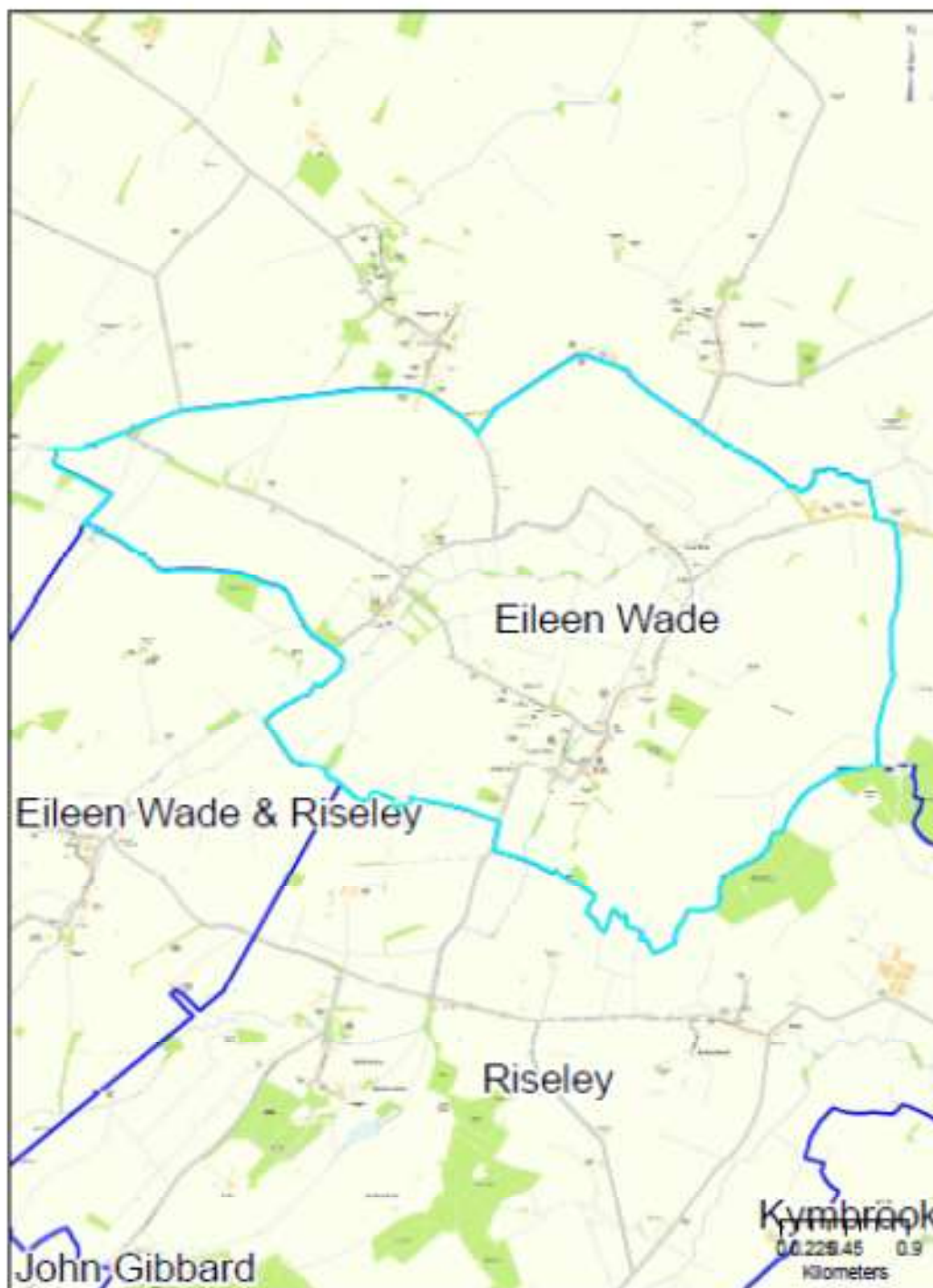
Roads: The main road running through the village is fairly narrow, with no footpath.

3.11. School Map



3.12. Catchment area:

- Catchment area includes Upper & Lower Dean, Shelton & Yelden.
- We currently have 33 (69%) pupils who travel from outside our catchment area into the school.
- It is proposed that the current catchment will apply whilst the school is expanded.





3.13. Site Plans

Existing Site Map

FA to insert

Proposed Site Plan

FA to insert

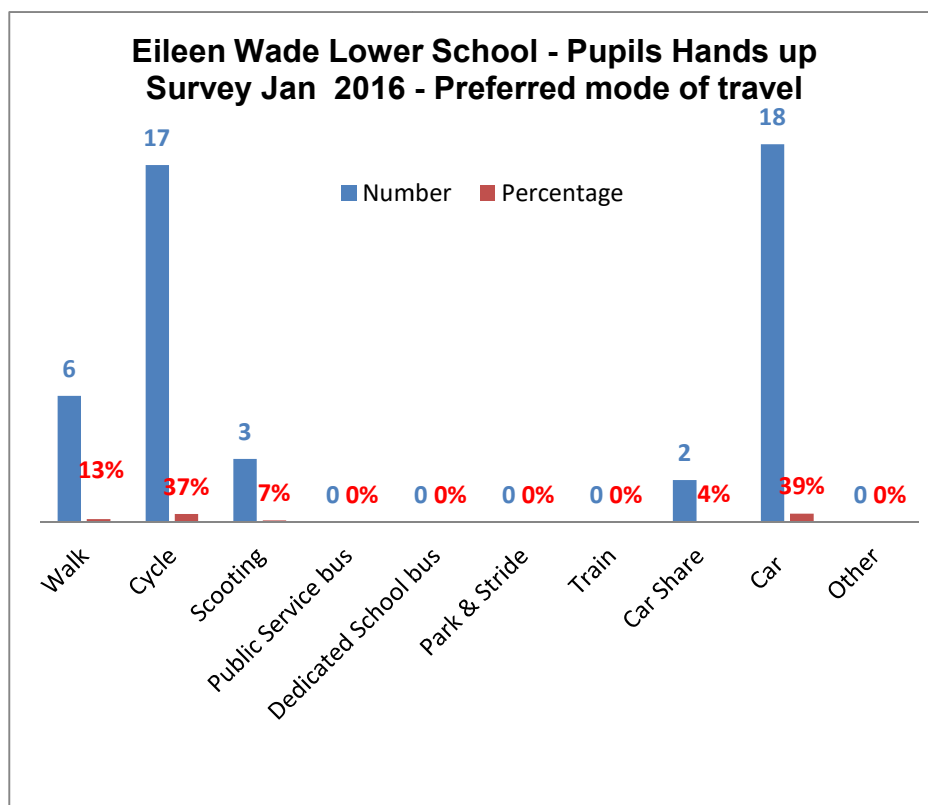
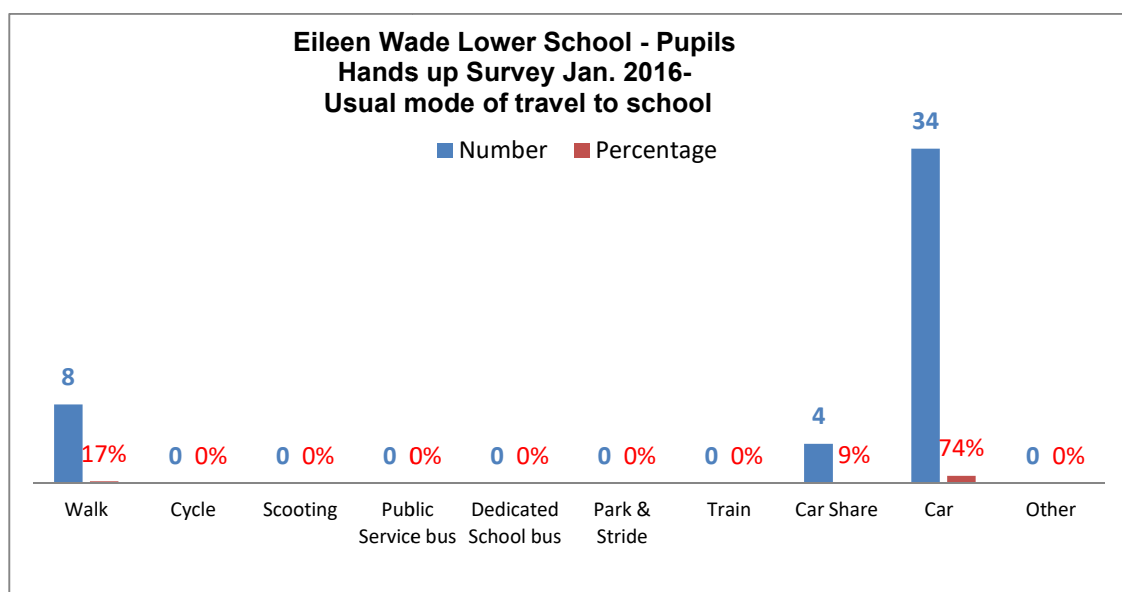
4. Survey Results

4.1 Pupils Hands Up Results

Responses: 46

Response Rate: 96%

Data Collection Date: January 2016

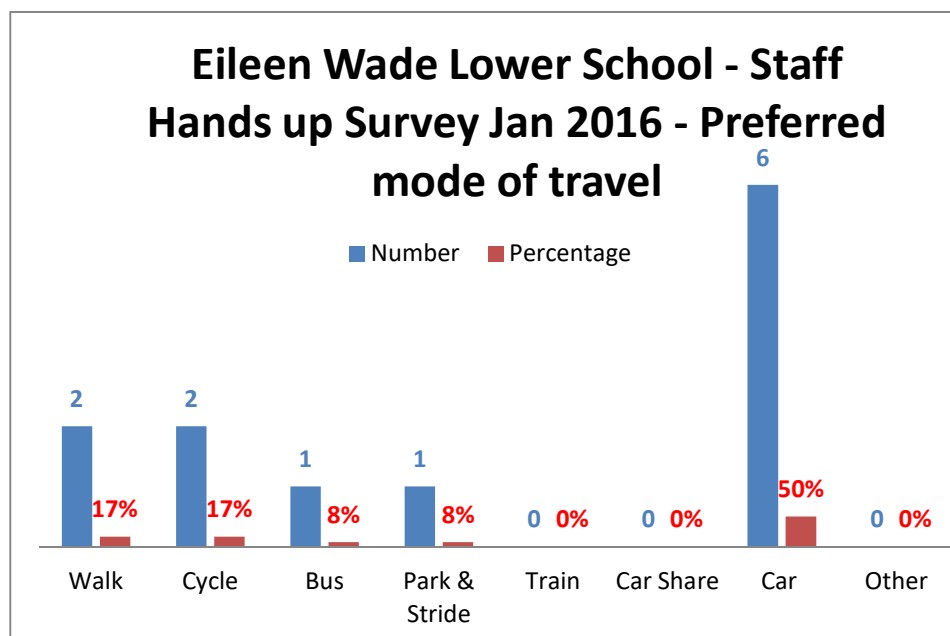
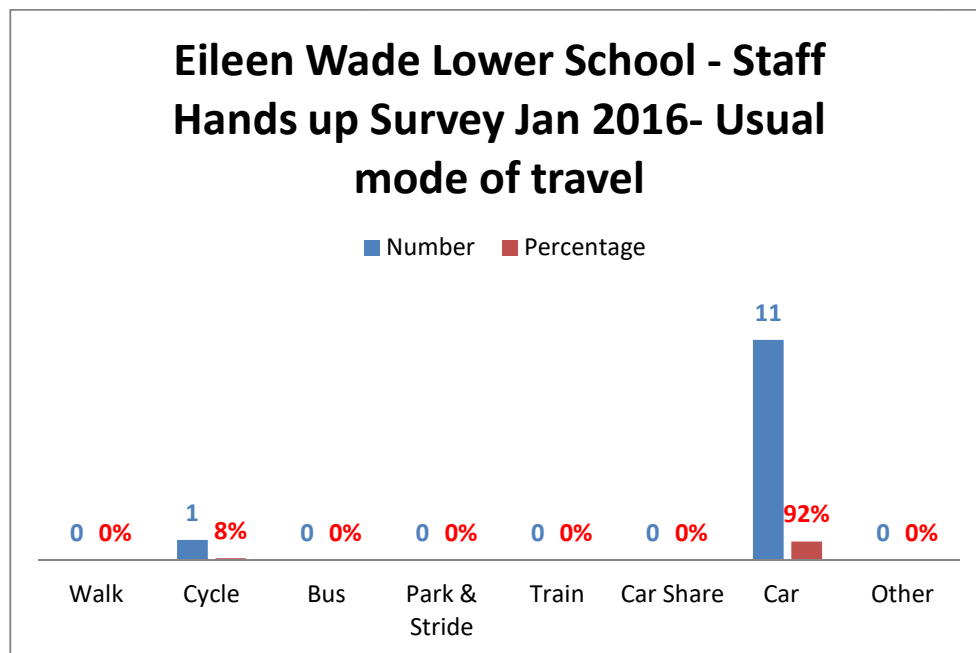


4.2. Staff survey Results

Responses: 12

Response Rate: 100%

Data Collection Date: January 2016



Comments from Staff Hands up Survey

No buses available at hrs required otherwise would use.

Travel between two schools during day needs car.

Potholes create hazard issue when cycling.

Live too far away to cycle, potholes too, making dangerous cycling.

Volume of books carried requires use of car.

Overall summary of survey/behaviour change:

92% of staff travel by car. Lack of available public transport minimises options open, however during better weather some members of staff living closer to the school would consider walking if a footpath were available.

Parents' Survey

Please refer to Appendix 1 for full details, key points as to why parents/carers currently choose to drive their children to school are as follows:

- No public transport available at times required.
- 15 minute/ 10 mile journey by car therefore not possible to cycle/walk
- No footpaths, unsafe to walk along main road through village.
- Narrow country lanes/ main B645 too unsafe for young to be cycling.
- Roads not safe in winter months, not gritted & potholes
- Too young to cycle & no safe route

5. Travel and Transport Issues – Identified in the Staff, pupil & parent questionnaires.

Details of the issue/concern	Insert Photo (if applicable)	How was the issue identified?	Possible solutions?
How to better ensure safety of children walking to school or from their vehicles.	N/A	School Staff & Parents.	Provision of footpath/ provision of additional car parking facilities
Potholes creating an issue if cycling.	N/A	School Staff & Parents.	Bring serious potholes to attention of Highways Agency
Distance live from school – too far to walk or cycle	N/A	School Staff & Parents.	None available.
Reduce number of car users	N/A	School Staff & Parents.	Encourage car sharing wherever possible.



6.Objectives and Targets.

We intend to take the following actions based on our hands up survey data to promote sustainable travel:

6.1. New Objectives March 2016 till April 2017

I. Promote health benefits of sustainable travel to the whole school community

II. Continue to promote importance of road safety education

III. Aim to maintain number of single car occupancy travel to the school after proposed school expansion.

IV. Promote the use of car share, wherever possible.

6.2. New Targets March 2016 till April 2017

I. To have Year 3 & 4 (Approx 20) children receive bikeability training by April 2017

II. To have 100% of Yr 4 children receive Road Safety Education by April 2017

III. Take part in Bedford Borough's annual Stepping out Safely young road user programme targeted at Reception & Year 3 children by April 2017.

7. Consultation and Collaboration –

Code	Activity	Details
 S1	The school has an STP working group which includes student representatives)	This is already in place and will be meeting twice per year.
 S2	Conducted consultation with parents: Evidence of questionnaires, survey results	Refer to Appendix, carried out January 2016.
 S3	Whole school community involvement: Evidence of minutes of meetings with governors, staff, management team and school council	To be a termly agenda item at each of the meetings.
 S4	Pupil involvement: evidence of pupils work relating to the plan (e.g. updating plan, run travel initiatives, survey analysis, posters, monitoring of WoW)	Organising Walk on Wednesday Giant Walking Bus Assemblies Talks to classes Walk to School Activities Surveys
 S5	The school has carried out in depth research/alternative consultation methods (e.g. walking/cycling audits with pupils, mapping exercises)	Local area surveys and problems for key members of the community Research for preparation of school expansion Feasibility study with proposals for improved parking and enhanced safety considerations. Particularly thoughts towards the school entrance.
 G3	Safe and active travel is part of the School Improvement Plan/ School Development Plan.	Impact of active travel on pupil achievement, attendance and punctuality. To be included on the SDP from April 2017.

8.EILEEN WADE LOWER SCHOOL ACTION PLAN March 2016 to April 2017

8.1. Planned Initiatives – to promote sustainable travel modes and road safety for proposed school expansion.

Initiative Type/Aim	Action Ref	Action	Lead	Target date for completion	Funding Source
Walking Actions – To encourage more pupils/parent/carers walking safely to and from school.	W3	Local walking reward scheme. We will reward each child that walks to school in one week during May 2016.	LV + 2 SC reps.	31.05.16	E19 – Purchase stickers, using School Budget
	W4	Take part in National Walk to School Week. Organise an Assembly promoting safe & active travel to and from school.	LV	31.05.16	N/A
	W5	Take part in National Walk to School month, organised by Living Streets.	LV	30.11.16	N/A
	W7	Continue to take the children out into the local environment, this could be for a nature walk or to explore the neighbourhood incorporating some elements of Road Safety & Active Travel.	LV	30.04.17	N/A
Cycling Actions- To promote safer cycling to the school community	C2	Install cycle rack ready for use by children & staff.	JE	30.04.17	E12 – Arrange installation, utilising School Budget.
	C7	Cycle Reward scheme. We will reward each child that cycles to school in one week during June 2016	LV	30.06.16	E19 – Purchase stickers, using School Budget
Road Safety Actions – to create greater awareness of road safety education	R1	Cycle Training for children, we will continue to take part in Bikeability Training offered by the Borough.	DH	30.04.17	N/A
	R3	Balance Bike Training – Pre-school reception years training using balance bikes.	AS	30.04.17	N/A
	R5	Stepping Out Safely – Continue to take part in the pedestrian skill training offered by the Borough using their resources.	DH	30.04.17	N/A
	R9	Road Safety Assembly – As part of Walk to School Week we will organise a Road Safety Assembly.	AS	30.04.17	N/A

Initiative Type/Aim	Action Ref	Action	Lead	Target date for completion	Funding Source
	R11	School invites experts, like the Police, to talk to children about personal safety.	DH	30.04.17	N/A
	R17	There has been a successful request for installation of a 20mph - Outside the school.		31.08.16	
Smarter Driving Actions – promoting responsible, considerate and legal driving	SD1	School will promote car sharing amongst staff and parents where possible.	LV	30.04.17	N/A
	SD6	Highway code is promoted to School staff and parents. Highlighting Highway Code Sections 238-252 “waiting and parking” to parents.	LV	30.04.17	N/A
Promotional Actions – promoting active and safe travel to whole school community	PR1	Newsletter – The School promotes schools sustainable travel and road safety activities, reminding parents to park considerately of local residents & other road users	LV	30.04.17	N/A
	PR6	The School will publish a Policy encouraging safe & sustainable travel. Copies of these will be made available to parents too.	LV	30.04.17	E22 – Funded from School Budget
	PR9	Road Safety to be regularly included in school Assemblies promoting active & safe travel.	LV	30.04.17	N/A
	PR12	Induction evening for new parents will include an item encouraging them to think of sustainable travel & explore the options available to them.	LV	30.04.17	N/A
	PR13	The School Travel Plan will be uploaded onto the School website.	LV	30.04.17	N/A
Curriculum Actions – promoting active and sustainable travel via the curriculum	CU2	The School teaches the health benefits of safe and active travel. This is incorporated into our curriculum & assemblies.	AS	30.04.17	N/A
	CU3	The School teaches the environmental benefits of active and sustainable travel.	AS	30.04.17	N/A
	CU7	Road Safety is included as part of the School’s curriculum.	LV	30.04.17	N/A
Partnership Actions	P1	School works with PCSO in Riseley, who comes into the school for assemblies.	DH	30.04.17	N/A

8.2. Completed Initiatives –

In the last few years we have regularly included an item in the school newsletter in which we remind parents of the need to focus on sustainable travel to and from school, asking them to consider car sharing wherever possible, or cycling if at all possible. This will continue.

We have continued to arrange for the children in Year 4 to attend the Captain Safety Roadshows, creating greater awareness for them of road safety.

We have continued to make provision for the Bikeability cycle training to take place annually, increasing the children's road safety awareness.

We have continued to take the children out into the village for nature walks, incorporating road safety training as part of the exercise.

9. Sign off and Formal Approval

Our next hands up surveys will be on: January 2017

Our Annual Progress reviews will be completed in: April 2017, 2018, 2019, 2020 and 2021

The persons responsible for ensuring that the annual review will be actioned is : Lisa Virnuls

When reviewing our School travel Plan we will take into consideration any issues arising from new developments in education and transport since the original STP was completed with specific emphasis on the proposed school expansion and extension as a Primary School.

Sign off and formal approval of STP

School signatures

Approval of the school travel plan by the school travel plan champion confirms the school's management (including but not limited to the Head Teacher and Governors) have read, understood and agreed to the contents of this document. Eileen Wade Lower School further acknowledges that they have committed to achieving all targets highlighted in their action plan and to the annual review and monitoring of the plan.

LISA VIRNULS

DEBRA HOUGHTON

CHRIS HILLIARD

Parent Governors
(Optional): N/A

Other Stakeholders
involved (Optional): N/A
e.g. Police, bus
operators etc.

Council signatures

The following signatures confirm that the document has been Quality Assessed checked by representatives from Bedford Borough Council.

School Travel Plan Officer: Funmi Atolagbe

Appendix 1.

Eileen Wade Lower School – Parents/Carers Questionnaire Date: January 2016

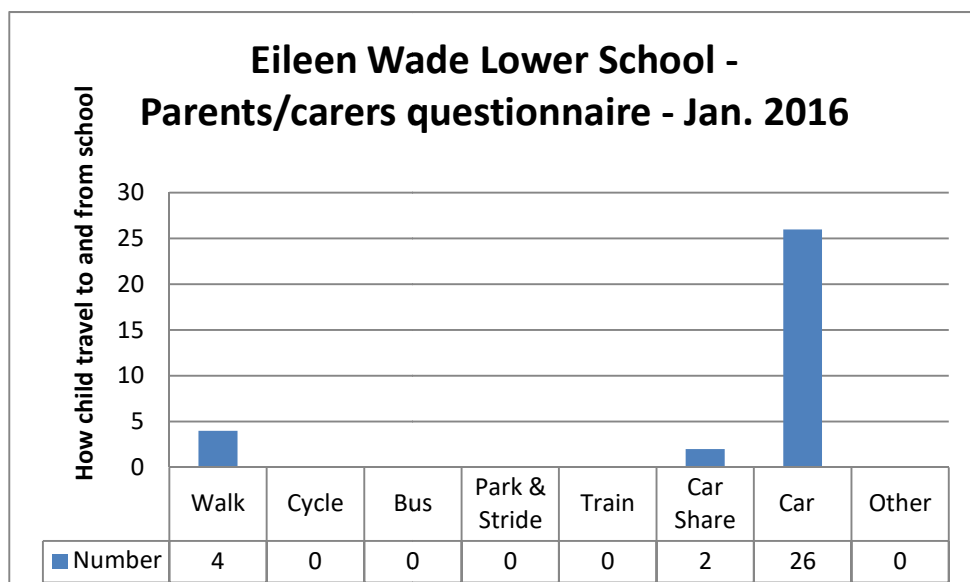
Number of responses: 24

- Parents/Carers postcode and number of children they have in the school :

The parents/carers that completed the questionnaire live in the following postcodes:
PE28, MK44, NN9 and NN10.

On average, most of the parents have 1 or 2 children coming to the school.

- How child usually(i.e. at least 3 days a week) travel to and from school –



- Important factors that affect choice of travel of child/ren –**
 - Availability of car : 5
 - Availability of public transport options: 6
 - Personal safety pf child: 25
 - Road safety of child – road safety education: 12
 - Child's preference: 0
 - Distance from home to school : 14
 - Other comments:

Safe area to park
Cycle in the summer months
Travel on to work from dropping off

- **Travelling by Car:** What prevents child using other sustainable modes of travel?
 - A. Lack of safe route: 7
 - B. Convenience/Time: 5
 - C. Too much traffic: 1
 - D. Lack of cycle storage: 0
 - E. Too far to walk: 21
 - F. Other comments:

No public transport available
15 minute car journey
No footpaths
Narrow country lanes unsafe for young
Roads not safe in winter months, not gritted
Currently live 10 miles away
Too young to cycle & no safe route

- **If you drive your child to school, where do you usually go immediately afterwards:**
 - Back home: 15
 - To work: 9
 - To shops: 0
 - Other: 2
- **Travelling by car: What would encourage you to consider changing the way your child travels to and from school e.g. walking or cycling?**

Provision of affordable school bus
Nothing, just too far to walk/cycle unsafe unfortunately
Road not safe for young children to cycle
A safe, well lit footpath & traffic at speed limit
Live 11 miles away just too far to walk/cycle
Moving house so nearer!
Changing schools to a closer one
When I don't have to go to work we do walk
I only drive when I have somewhere to go to after
If all children went to the same school

- **Walking and Cycling: If your child already walks, or cycles, what could make their journey safer?**

Already safe: 2

Cycle routes: 0

Safer crossing places: 0

Safer paths: 3

Cycle helmet & reflective clothing: 1

- Are there any places on the journey to/from school that you think makes them dangerous for children walking and cycling and reasons why they are dangerous?

No footpath on Upper Dean High St, only immediately outside school
All roads between Melchbourne & School
Blind corner out of Lower Dean & whole route between Upper & Lower as no footpath
Better now speed limit to be reduced to 20mph
Lots of main roads, fast moving traffic
No footpath on Upper Dean High St, only immediately outside school
B645 fast road & heavily used. No footpath & lots of blind bends.
Slower traffic on Brook Lane would help, often have to jump in verge to avoid.
Road nearest school as no footpath and very busy with cars.
Front of School as narrow road & no footpath.

- Parents/Carers opinion on other related travel issues:

Provision of bus transport by the Borough requested
Staggered drop off times for pupils/ Further parking made available
Provision of school bus would be good.
Provision of school bus would be good & wild area made into car park
Breakfast club to allow extended drop off period